

**Shandaken Recreation Board  
Draft Minutes  
December 10, 2012**

Call to Order – 6:30 p.m.

Roll Call

The following were present:

- Big Indian Park Manager - Martie Gailes
- Glenbrook Park Manager – Sandra Stanley

Also Present:       Carol Urban  
                          Lisa Schnack

Minutes

Sandra moved and Martie seconded that the minutes from the November meeting be accepted. The vote was unanimous.

Communications, Conditions and Recommendations

Big Indian Park – no new developments.

Smith Park – The Fleischmanns/Pine Hill Rotary application was approved by the Rotary District Foundation. Three rotary clubs will be working on the project: Sunrise Rotary in Kingston, Phonecia Rotary and the Fleischmanns/Pine Hill Rotary. Improvements included in the grant are:

- Building a 8' x 3' raised flower bed
- Planting perennials in the flower bed
- Planting boxwood bushes to soften the fence along the stream
- Placing four park benches to increase seating near the playground and in the shade

\$1,000 of the expenses will be covered by the district grant. The Fleischmanns/Pine Hill Rotary will provide an additional \$500 for materials.

Glenbrook Park – for some reason the solar lights are not working. Sandra will investigate.

Parish Field – no report

## Old Business

Parks Comprehensive Plan – Dave Gilmour, consultant for the plan, has requested a further revision of the time table due to his father’s illness. The following alternative time schedule is proposed:

<u>New Proposed Date</u>	<u>RFP Task and Date</u>
January 14, 2013	Nov. 19, 2012 – present Rough Draft
February 4, 2013	Dec. 3, 2012 present Rough Draft to Town Board
Feb. 11, 2013	December 10, 2012 to receive revisions
March 11, 2013	Feb. 11, 2013 – Revised Draft to P&Recreation Board
May 6, 2013	March 4, 2013 - present Final Draft Town Board

Sandra moved that the new schedule for the completion of the Parks Comprehensive Plan be adopted. Martie seconded. The vote was unanimous. The Greenway Grant requires completion by August 2013.

## New Business

### Attendance Requirements and Appointments and Terms of Office –

The board is anticipating expanded challenges as our comprehensive plan is completed which will open up the possibility of applying for state grant funding. Also as the Town increasingly focuses on recreational opportunities and facilities for both residents and visitors, the role of our parks board will be growing. A larger board could help distribute the increasing work load.

The Town Board Resolution establishing the Parks and Recreation Board calls for a five-member board (one chair and one manager for each of the four parks: Big Indian, Glen Brook, Phoenicia Parish Field, Smith Park). Failure to attend three consecutive regularly scheduled meetings, without good and sufficient reason, is cause for initiating steps to remove that board member.

Given that Michael Formont has been unable to attend meetings, the board would like to appoint Carol Urban to replace Mike as Parish Field Park Manager. Mike has helped with projects in the Parish Field Park and we look forward to his continuing participation.

Lisa Schnack, resident of Big Indian, has expressed interest in becoming a member of the Parks and Recreation Board. It was agreed that it would be very helpful to have her serve as co-manager of Smith Park while the current manager is out of town.

Martie moved and Sandra seconded that Carol Urban and Lisa Schnack be appointed to the Parks and Recreation Board. The vote was unanimous.

Public Comment

Carol Urban asked that a week's buffer be added to the August 1-4, 2013 reservation for the Festival of the voice. This would not prevent scheduling a birthday party, use of the playground or basketball court, or a family gathering from being scheduled. However, the goal is to avoid an event like the County fireman's gathering last year which impacted the grounds. Martie agreed to check with Joyce Grant to be sure the calendar reflects this request.

Next Meeting Scheduled for: Monday, January 14, 2013 – Shandaken Town Hall - 6:30 p.m.

Adjournment – 7:15 p.m.

Respectfully submitted,  
Martie Gailles, Board Secretary