

Town of Shandaken Flood Hazard Mitigation Plan Update Minutes of Meeting



Purpose of Meeting:	Steering Committee Organizational Meeting Agenda Item
Location of Meeting:	Ashokan Watershed Stream Management Program (AWSMP) Offices 3130 State Route 28, Shokan, NY
Date/Time of Meeting:	April 9, 2019; 10:10 a.m. – 11:35

Attendees:	Committee Member	Organization	Representing
	Adam Doan	Ulster County Soil and Water Conservation District/Ashokan Watershed Stream Management Program	stakeholder
	Aaron Bennett	Environmental Planner-UC Dept. of Environment	stakeholder
	Cynthia Bianco	consultant	consultant
	Phil Eskeli	Flood Hazard Mitigation Coordinator-NYCDEP	stakeholder
	Brent Gotsch	Cornell Cooperative Extension-Ulster County	stakeholder
	Eric Hofmeister	Town Highway Superintendent	government
	Mark Loete	Town of Shandaken/Zoning Board of Adjustment	government
	Justine McNeilly*	Catskill Watershed Corporation	stakeholder
	Robert Stanley	Town of Shandaken/Town Supervisor	government
	Chris Tran	NYC DEP	stakeholder
	Leslie Zucker	Ashokan Watershed Stream Management Program	stakeholder

*Alternate committee member

Agenda Summary: Review project status; review committee comments to draft plan sections 1-6, review mitigation action list to update prioritization if necessary. Review RLAA approach and potential for full analysis and annual maintenance of RLAA activity points. Review plan maintenance procedure.

Item No.	Description	Action By:
1.	Project Status Update: The committee approved the March minutes without comments. Draft Sections 1 -6 have been provided to the committee for feedback including review of the mitigation action list to review prioritization. Additional sections for transmittal to the committee for review in April include RLAA section update if necessary and the plan maintenance section after which there will be a public meeting to review the plan followed by posting for public comment. The plan be posted to the Shandaken Flood Mitigation Plan website for public comment and forwarded to identified stakeholders for review and feedback.	
2.	Draft Plan Review: The committee was provided sections 1 – 6 of the plan and provided input and comments based on review of initial draft documents. The committee was requested to provide any additional available information on	Committee to review draft plan and provide

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	<p>economic growth and development in the Town as well as addressing any data gaps such as the availability of back-up power for critical facilities.</p> <p>Tetra Tech will incorporate edits to the documents and provide updated version to the committee members for further review. Committee input/edits were requested within 2 weeks, on or before 4/23/2019). Stakeholder engagement to include the following agencies and communities:</p> <p>NYSDOT, Cornell Climate Institute, NYSDHSES (mitigation unit), ACOE, NYS Climate Smart Community Program, Town of Middletown, Town of Olive, Ulster County Planning Department/ NYSDEC Bureau of Flood Protection and Safety, Ulster County Emergency Services Dept., Delaware County Department of Planning, Village of Margaretville, NYC DEP (Stream Management Division), Town of Hunter (Greene County).</p>	<p>feedback on or before 4/23/19. Consultant to forward draft plan to stakeholders for input.</p>
3.	<p>Plan Maintenance: The consultant reviewed the recommended maintenance procedure to meet the annual plan monitoring, review and reporting requirements. In order to obtain maximum credits for monitoring the plan. The committee agreed to include the recommended quarterly meetings to monitor the plan during the annual performance periods.</p>	
4.	<p>Repetitive Loss Area Analysis: The committee reviewed the initial delineation of the 11 RLAA areas within the Town, comprised of clusters of structures with similar flood exposure to documented NFIP properties in the planning area. The Town will determine if the plan will include a CRS (activity 512) RLAA which includes public disclosure of structures in the areas, as part of the plan at the next committee meeting.</p>	<p>Committee to determine whether to include the RLAA in the FMP and advise in May SAFARI meeting.</p>
5.	<p>Outreach/Website: Stakeholders will be contacted and requested to review and provide input into the plan relating to their areas of expertise. A public meeting to review the initial draft plan is tentatively scheduled for May 7, 2019 at the Shandaken Town Hall. This will be taped and available on the public access channel.</p>	
6.	<p>Next Steps: Finalize draft sections of the plan and request public and stakeholder input including scheduling public meeting to present the draft plan.</p>	
7.	<p>Adjournment: The meeting adjourned at 12:20 p.m. The next S.A.F.A.R.I. meeting will be at 10 am on May 8, 2019 at AWSMP offices.</p>	