

**Town of Shandaken
County of Ulster
State of New York**

The Town of Shandaken Town Board conducted a Regular Monthly Meeting on Monday December 5th, 7pm. Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY

**Call to Order
Pledge of Allegiance
Roll Call**

Members Present

**Robert Stanley – Supervisor
Gael Alba - Board Member
Peter DiSclafani – Board Member
Tim Malloy – Board Member
Faye Storms – Board Member**

Recording Secretary

Joyce Grant - Town Clerk



**Town of Shandaken Town Board
Regular Monthly Meeting Agenda
Monday, December 5, 2016**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of previous T/B Meeting minutes**
- 5. Supervisor's Financial Report**
- 6. Communications**
- 7. Committee Reports:**
 - a. Ambulance*
 - b. Police*
 - c. Phoenicia Water*
 - d. Pine Hill Water*
 - e. Museum*
 - f. Recreation*
- 8. Public Comments on Resolutions**
- 9. Motions:**
- 10. Resolutions:**
 - 165. Pay All Bills**
 - 166. Town Board– Authorize Contract with CWC**
 - a. Phoenicia LFA Feasibility Study - \$15,000 Awarded**
 - 167. Ambulance – Appoint Ambulance Personnel**

- a. Deputy Chief – Richard Muellerleile –No Compensation
- b. P/T Driver – Therese Surak - \$9.00 per hour

168. Ambulance – Change Electronic Patient Care Reporting Software

- a. ESO Solutions, Inc.

169. Town Clerk – Accept Deputy Amie Goodrich Resignation – 1/1/17

170. Town Board – Set End of Year Meeting

- a. Wednesday, December 28, 2016 @ 1pm

171. Town Board – Set Annual Re-Organization Meeting

- a. Tuesday, January 3, 2017 @ 6pm

172. Town Board – Set Allaben-Shandaken LFA Meeting

- a. Tuesday, December 20 @ 6:30pm

173. Renew Contract Fire Protection Services

11. Open Public Comment

12. Meeting Adjournment - *IN MEMORY OF: John Owings, Jr. (Johnny Asia), Robert Cossaboom*

RESOLUTION #165-16

OFFERED BY DISCLAFANI

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

General	\$ 29,102.42
Highway	333,745.29
Phoenicia Water	5,381.27
Pine Hill Water	260.81
Phoenicia Lights	1,109.40
Chichester Lights	155.96
Pine Hill Lights	623.66

	\$ 370,378.81

AND MOVES ITS ADOPTION

Seconded by: MALLOY

ROLL CALL

	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	_____
BOARD MEMBER DISCLAFANI	<u> X </u>	_____
BOARD MEMBER MALLOY	<u> X </u>	_____

BOARD MEMBER STORMS X _____

SUPERVISOR STANLEY X _____

RESOLUTION # 166-16

OFFERED BY MALLOY

**AUTHORIZE SUPERVISOR TO ENTER CONTRACT WITH CWC
FOR PHOENICIA PHASE 1 FEASIBILITY STUDY**

WHEREAS, the Town of Shandaken accepted a Local Flood Analysis (LFA) for the Hamlets of Phoenicia and Mt. Tremper; and

WHEREAS, the LFA highlighted certain activities to mitigate flood elevations within the Hamlet of Phoenicia; and

WHEREAS, one of those projects is relocation of two mixed use buildings located adjacent to the Stony Clove Creek along Main Street in Phoenicia (SBL # 14.13-3-1); and

WHEREAS, the Town wishes, with the property owner’s consent, to conduct a feasibility study to investigate options to meet the goals outlined in the LFA; and

WHEREAS, the Town of Shandaken, through Resolution 112-16, authorized the Supervisor to apply for funding through the Catskill Watershed Corporation (CWC) and the application was approved by the CWC for a sum of \$15,000 (Fifteen Thousand Dollars)

THEREFORE, BE IT RESOLVED that the Town of Shandaken Town Board hereby authorizes the Town Supervisor to enter into contract with the CWC for funding of said feasibility study for this activity.

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

ROLL CALL

AYES NAYS

BOARD MEMBER ALBA X _____

BOARD MEMBER DISCLAFANI X _____

BOARD MEMBER MALLOY X _____

BOARD MEMBER STORMS X _____

SUPERVISOR STANLEY X _____

RESOLUTION # 167 - 16

OFFERED BY STANLEY

APPOINTING DEPUTY AMBULANCE CHIEF AND DRIVER

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

THEREFORE BE IT RESOLVED that the following personnel be appointed to the Shandaken Town Ambulance at rates not to exceed the following for the Fiscal Year 2016:

Name: Therese Surak *Position:* Part-Time Driver *Compensation:* \$9.00 per hour

THEREFORE BE IT FURTHER RESOLVED, that the Town Board approves the appointment of **Richard Muellerleile** as Deputy Ambulance Chief, to assist the Ambulance Chief and to act in the absence of the Ambulance Chief, without compensation.

AND MOVES ITS ADOPTION

Seconded by: STORMS

ROLL CALL

	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER MALLOY	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION # 168 - 16

OFFERED BY STORMS

CHANGE AMBULANCE REPORTING SOFTWARE FIRM

WHEREAS, the Town owns and operates the Town of Shandaken Ambulance Service (*Ambulance*); and

WHEREAS, the *Ambulance* uses an Electronic Patient Care Reporting (*E-PCR*) software for billing purposes through its current billing supplier, Comstar, Inc.; and

WHEREAS, the Ambulance Chief has investigated other *E-PCR* services in order to optimize efficiency in reporting and minimize costs associated with this service; and

WHEREAS, the Chief recommends changing to a new software supplier in order to meet these ends;

THEREFORE BE IT RESOLVED the Town of Shandaken Town Board hereby authorizes the Town Supervisor to enter into agreement with *ESO-Solutions, Inc.* a Texas corporation with its principal place of business at 9020 N Capital of Texas Highway, Building II-300, Austin, Texas 78759 for an annual cost of \$2,549.00 and a one-time training fee of \$495.00 with implementation to occur on January 1, 2017.

AND MOVES ITS ADOPTION

Seconded by: ALBA

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	_____
BOARD MEMBER DISCLAFANI	<u> X </u>	_____
BOARD MEMBER MALLOY	<u> X </u>	_____
BOARD MEMBER STORMS	<u> X </u>	_____
SUPERVISOR STANLEY	<u> X </u>	_____

RESOLUTION # 169-16

OFFERED BY ALBA

ACCEPT RESIGNATION of Deputy Clerk

WHEREAS, under § 20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

THEREFORE BE IT RESOLVED, that the Town accept the resignation of Amie O. Goodrich. (Effective 12/31/16).

AND MOVES ITS ADOPTION

Seconded by: MALLOY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	_____
BOARD MEMBER DISCLAFANI	<u> X </u>	_____
BOARD MEMBER MALLOY	<u> X </u>	_____
BOARD MEMBER STORMS	<u> X </u>	_____
SUPERVISOR STANLEY	<u> X </u>	_____

RESOLUTION ESTABLISHING TOWN BOARD ANNUAL YEAR-END MEETING

WHEREAS, the Town of Shandaken needs to conduct certain business before the close of the 2016 Fiscal Year;

THEREFORE BE IT RESOLVED, that the Town of Shandaken Town Board, will conduct their annual Year-End meeting at **1:00 pm** on **Wednesday December 28th, 2016** for the purpose of conducting related business.

AND MOVES ITS ADOPTION

Seconded by: STORMS

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER MALLOY	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

ESTABLISHING TOWN BOARD ANNUAL RE-ORGANIZATIONAL MEETING

WHEREAS, the Town of Shandaken annually conducts a meeting to appoint employees and officers of the Town, establish a meeting schedule and meet contractual obligations;

THEREFORE BE IT RESOLVED, that the Town of Shandaken Town Board, will conduct their annual Re-Organizational meeting at **6:00 pm** on **Tuesday, January 3, 2017** for the purpose of conducting related business.

AND MOVES ITS ADOPTION

Seconded by: DISCLAFANI

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	_____
BOARD MEMBER DISCLAFANI	<u> X </u>	_____
BOARD MEMBER MALLOY	<u> X </u>	_____
BOARD MEMBER STORMS	<u> X </u>	_____
SUPERVISOR STANLEY	<u> X </u>	_____

RESOLUTION AUTHORIZING TOWN BOARD ATTENDANCE AT LOCAL FLOOD ANALYSIS MEETINGS

WHEREAS, the Town of Shandaken has initiated Local Flood Analysis (LFA) projects for the hamlets of Allaben and Shandaken; and

WHEREAS, the entire Town Board feels it important to attend these meetings and be able to enter into the discussions that may ensue at said meetings; and

WHEREAS, the first meeting is currently scheduled for Allaben and Shandaken at the Shandaken Town Hall on Tuesday, December 20th at 6:30 pm;

THEREFORE BE IT RESOLVED the Town Board of Shandaken hereby is authorized to convene and enter into discussions at this and upcoming LFA meetings for these hamlets but that no formal actions are to be taken by the Town Board at those meetings

AND MOVES ITS ADOPTION

Seconded by: MALLOY

ROLL CALL

	AYES	NAYS
BOARD MEMBER ALBA	<u> X </u>	<u> </u>
BOARD MEMBER DISCLAFANI	<u> X </u>	<u> </u>
BOARD MEMBER MALLOY	<u> X </u>	<u> </u>
BOARD MEMBER STORMS	<u> X </u>	<u> </u>
SUPERVISOR STANLEY	<u> X </u>	<u> </u>

RESOLUTION AUTHORIZING SUPERVISOR TO RENEW CONTRACT FOR FIRE PROTECTION SERVICES

WHEREAS, The Pine Hill Fire Company provides fire protection services for the Hamlets of Pine Hill and Highmount: and

WHEREAS, the Town collects taxes based on the cost to provide those services,

THEREFORE BE IT RESOLVED that the Town Board of The Town of Shandaken allow the Supervisor to enter into contract with the Pine Hill Fire Company to dispense said funds to the Company and continue those fire protection services for the Fiscal Year 2017.

AND MOVES ITS ADOPTION

Seconded by: STANLEY

	ROLL CALL	
	AYES	NAYS
BOARD MEMBER ALBA	__X__	_____
BOARD MEMBER DISCLAFANI	__X__	_____
BOARD MEMBER MALLOY	__X__	_____
BOARD MEMBER STORMS	__X__	_____
SUPERVISOR STANLEY	__X__	_____