

# Town of Shandaken Flood Hazard Mitigation Plan Update Minutes of Meeting



Purpose of Meeting:	Steering Committee Organizational Meeting Agenda Item
Location of Meeting:	Ashoken Watershed Stream Management Program (AWSMP) Offices 3130 State Route 28, Shoken, NY
Date/Time of Meeting:	August 14, 2018; 10 a.m. – Noon

Attendees:	Committee Member	Organization	Representing
	Aaron Bennett	Ulster County Environment	Stakeholder
	Phil Eskeli	NYCDEP	Stakeholder
	Richard Frusciante	NYSDOT	Stakeholder*
	Brent Gotsch	AWSMP/Cornell Coop Exten Ulster Cty (CCEUC)	Stakeholder
	Tim Koch	AWSMP	Stakeholder*
	Mark Loete	Town of Shandaken-ZBA	Government
	John Mathiesen	Catskill Watershed Corporation (CWC) Town of Shandaken-Building/Zoning/Code	Stakeholder
	Howie McGowan	Enforcement Officer	Government
	Rob Stanley	Town of Shandaken-Supervisor	Government
	Chris Tran	NYCDEP	Stakeholder
	Leslie Zucker	CCEUC	Stakeholder
	Cynthia Bianco	Tetra Tech, Inc.	Consultant
	*Not a committee member		

**Agenda Summary:** Pre-kick-off meeting to organize the steering committee and review project scope, schedule and milestones.

Item No.	Description	Action By:
1.	<b>Introductions:</b> After attendees introduced themselves, the consultant provided a brief overview of the planning process indicating the purpose of the Town of Shandaken Flood Mitigation Plan 5-year regulatory update, the overall process, the proposed schedule, required public participation and a review of data needs.	-
2.	<b>Committee Composition CRS Activity 510 Steps 1 and 2):</b> The consultant recommended for consideration that the Town formally authorize the Planning Committee via resolution, indicating the committee members and their affiliation. In addition, it was noted that the committee composition should be carefully considered in order to leverage the potential credits under Steps 1 and 2 of CRS Activity 510. The committee will provide a list of committee members indicating Town affiliation and residence where applicable to determine if additional residents or stakeholders should be included on the planning committee to ensure at least half of the membership is comprised of residents or stakeholders.	Brent and Rob to develop and review list and submit to consultant on or before 8/31/18. Tetra Tech (Tt) to provide a model

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	The chair of the Committee will be Rob Stanley, Town of Shandaken Supervisor.	resolution for Committee consideration by 8/31/18
<b>3.</b>	<p><b>Critical Facility Inventory:</b> In order to support and updated risk assessment and impacts on critical facilities, the critical facility inventory list and maps from the 2013 plan were provided to the committee (Rob/Aaron) for review edit/update to add/remove or correct locations of critical facilities. Rob to work with the Town to provide updates. Aaron noted that the critical facility lists from the 2017 Ulster County HMP and the Town of Shandaken/Hardenburgh NYRCRP can provide additional information. The consultant will review and consolidate into the list as well.</p>	<p>Rob to provide critical facility inventory updates by 8/31/18. Tt to review NYRCR and UCHMP and provide additional assets for consideration by 8/24/18.</p>
<b>4.</b>	<p><b>Data Collection:</b> Tetra Tech requested any updated flood depth grids, flood plans, first floor elevations and any additional flood related data for inclusion as applicable into the updated risk and vulnerability assessment. Aaron noted that the 2 LFA's (flood studies) are available for the Town (Phoenicia, Mt Tremper, Allaben, Shandaken hamlet) can be found/downloaded here: <a href="http://catskillstreams.org/lfa/">http://catskillstreams.org/lfa/</a> . In addition, the FEMA maps were adopted in November 18, 2016 - (there were modifications made to the preliminary set in Phoenicia and Shandaken hamlets) and it is recommended that these be used as best available data for the analysis. Also noted was that tax assessor data is available as well as the first floor elevations for 30 structures in the Shandaken-Allaben hamlets. In addition, flood depth grids are available for the Esopus/Stony Clove confluence area. NYSDOT is able to provide updated data/as built for the new bridges on Route 28 and Route 42 in Shandaken hamlet.</p>	<p>Tt to retrieve the effective flood maps and request the first floor elevation and available local flood depth grids from NYSDOT and Milone and MacBroome.</p>
<b>5.</b>	<p><b>Stakeholder Engagement:</b> It was agreed that the Town will post the dates of all SAFARI meetings on the Town website and will send out a press release noting the initiation of the planning process, post a link to the citizen survey, and post on Facebook as a minimum. The Committee will brainstorm on other methods of outreach including flyers in the municipal offices as well as handouts at local fairs and events.</p>	<p>Rob/Town to post SAFARI Meeting dates, survey link, and new information on the plan update. Tt to provide press release, survey,</p>

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		sample Facebook posts, brochure for review and distribution by the Committee.
7.	<b>Adjournment</b> The next SAFARI meeting will be at 10 am on September 11, 2018 at AWSMP offices.	