

**Town of Shandaken  
County of Ulster  
State of New York**

**The Town of Shandaken Town Board conducted a Regular Monthly Meeting on Monday  
December 7<sup>th</sup>, 2020. Shandaken Town Hall. 7209 Rt. 28 Shandaken, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

|                        |   |
|------------------------|---|
| <b>Members Present</b> | <b>Robert A. Stanley – Supervisor<br/>Kyle R. Steen - Board Member<br/>Kevin VanBlarcum – Board Member<br/>Faye Storms – Board Member</b> |
| <b>Members Absent</b>  | <b>Peter DiSclafani – Board Member</b>  |

|                            |                                 |
|----------------------------|---------------------------------|
| <b>Recording Secretary</b> | <b>Joyce Grant - Town Clerk</b> |
|----------------------------|---------------------------------|

**On a Stanley/Storms motion the Town Board unanimously approved the minutes of the  
previous meeting as submitted by the Town Clerk.**



**Town of Shandaken Town Board  
Regular Monthly Meeting Agenda  
Monday, December 7, 2020**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of previous T/B Meeting minutes
- 5. Supervisor’s Financial Report
- 6. Communications –
- 7. Committee Reports:
  - a. Ambulance
  - b. Building/Zoning
  - c. Police
  - d. Phoenicia Water
  - e. Pine Hill Water
  - f. Museum
  - g. Recreation
  - h. Shandaken Septic
- 8. Public Comments on Resolutions
- 9. Motions:
- 10. Resolutions:
  - 101. Pay All Bills**
  - 102. Town Board – Renew Liability Insurance for 2021**
    - a. Marshall & Sterling until 12/31/21
  - 103. Highway – Purchase Used Paver**
    - a. Not to Exceed \$70,000
  - 104. Highway – Advertise for Construction Bids**
    - a. Peck Hollow Bridge (Bridge NY Funds)
    - b. Bids Due Thursday, January 14, 2021 @ 11am
  - 105. Police – Promote Police Officer Sharon to Sergeant**
  - 106. Police- Purchase New Police Vehicle**

- a. Not to Exceed \$17,500
- 107. Ambulance – Hire P/T Ambulance Technician (EMT-B)
  - a. Kristin Gray & Isabella Friedman @ \$12.80 per hr
- 108. Town Board – Contract for Mold Removal and Repairs at Town Hall
  - a. \$11,500 to Sani Stall
- 109. Town Clerk – Adopt Records Retention Schedule LGS-1
- 110. Town Board – Set Year End and Reorganizational Meetings
  - a. Monday, December 28, 2020 @ 1pm (Year -End)
  - b. Monday, January 4, 2021 @ 6pm (ReOrganizational)

- 11. Open Public Comment
- 12. Meeting Adjournment - IN MEMORY OF:  
Suzanne Colp Shirley Perpetua All those lost during the Attack on Pearl Harbor

Town Clerk Notices

Due to Covid19 Restrictions, the Town Hall is CLOSED to the public until further notice. All transactions should be completed online, over the phone or through the Mail. Tax payments will not be accepted at our window this coming tax season. Payments may be mailed in, or paid online through our tax website: [www.shandakentax.com](http://www.shandakentax.com) . Handicap Permits, EZ Pass, Burn Permits, Dog Licensing, etc. can all be transacted through mail. Call our office for more information. 845-688-5004.

Court is still open as are all departments, if you need to make an appointment for an ‘in person’ visit, call the appropriate department.

ALL Town Meetings are now closed to the General Public. We have live feed of all our meetings on Spectrum Cable on our Public Access Channel #23. 2 days later, all videos are uploaded to our Youtube channel. [www.youtube.com/townofshandaken](http://www.youtube.com/townofshandaken)

Telephone Teleconference options have been enabled for All Town Meetings. Call 845-688-5004 during the public comment period to call in a question or concern.

At 7:30 The Town Bd. Adjourned to Executive Meeting on Storms/Steen Motion.  
Personnel matter was discussed, no decision made.  
Town Bd. Meeting was re-convened on a Vanblarcum/Storms motion at 7:43.  
Town Bd. Meeting adjourned on a Vanblarcum/Steen motion - at 7:46pm

Supervisor Report December 2019  
Revenues

|                                      |             |
|--------------------------------------|-------------|
| Medical Insurance Reimbursement      | \$1,454.82  |
| Building Contractual                 | \$37.34     |
| Ambulance Fees                       | \$5,632.84  |
| Town Clerk Fees/EZ Pass/Conservation | \$145.00    |
| Unallocated Insurance                | \$30.90     |
| Justice Fees                         | \$9,602.00  |
| Building Permit Fees                 | \$2,828.00  |
| Dog Licenses                         | \$47.50     |
| Vital Statistics                     | \$270.00    |
| Gas/Diesel/Fuel/Oil                  | \$9,337.53  |
| Totals                               | \$29,385.93 |



# Town of Shandaken Ambulance Service

**"Committed to Care in the Heart of the Catskills"**

## November 2020 Report

TOTAL CALLS RECEIVED - 30

MUTUAL AID GIVEN – 1

MUTUAL AID RECEIVED- 0

Unless you’ve been hibernating due to the cold weather, you’re all aware that the Nation is in the midst of a second wave of Coronavirus. Without speculation of the causes, it is imperative that everyone take precautionary measures during this Holiday season to curtail the spread, and assure that we keep our loved ones- particularly certain at risk populations- from the perils of this terrible virus.

As of 12/3, there were 1,212 active cases of COVID in Ulster County, with 5 active cases in the Town of Shandaken. Total cumulative cases in the Town have reached 19, with 15 individuals that have recovered and we have thankfully have had no fatalities. Total cumulative cases in the County have reached 3,818, with 101 fatalities. 2,505 cases have successfully recovered. The County has had 160,226 total tests administered, with 156,408 total negative tests.

The Town Ambulance Service has acquired more PPE thanks to Ulster County Department of Emergency Services, and will continue to take every precaution during calls to service, particularly those that involve general illness and respiratory symptoms. In the case you see some of our employees “suited up” while on a call- wearing tyvek suits, masks, face shields, and gloves while performing their duties do not be alarmed. This is standard operating procedure and it does not mean that whoever is receiving care is a COVID patient. Crews have been instructed to take all necessary precautions to assure their safety, as well as the patients’.

If there has been one piece of public safety advice that you heed throughout these reports-let this one be it- WEAR A MASK when in public, practice social distancing, and limit gatherings. Until such time that a vaccine is available, these are the foremost important precautions an individual can take to help stop the spread. We have been incredibly fortunate in the Town that we do not have the positive numbers other municipalities in Ulster County have accumulated, however that can change in an instant. Please be respectful of others, and take the necessary steps to assure the safety of all in this trying time in our history.

| Vehicle | Beginning | Ending | Total |
|---------|-----------|--------|-------|
| 7850    | 22673     | 23839  | 1166  |
| 7851    | 101454    | 101559 | 105   |
| 625     | 93698     | 94874  | 1176  |
| 626     | 63345     | 64599  | 1254  |



# SHANDAKEN POLICE DEPARTMENT

Post Office Box 134  
Shandaken, New York 12480  
845-688-9902 . 845-688-9748(b) . 845-688-5332(f)  
CHIEF OF POLICE CHAD STOREY [chief@shandakenpolice.org](mailto:chief@shandakenpolice.org)

## November 2020 Monthly Report

| INCIDENT TYPE                       | NUMBER |
|-------------------------------------|--------|
| 911 Misdia/No Voice/Abandoned       | 5      |
| Accident PIAA/PDAA                  | 14     |
| Abandoned Vehicle                   | 1      |
| Alarm Burglary                      | 6      |
| Animal Complaint/Investigation      | 1      |
| Assist EMS/Fire                     | 15     |
| Disorderly Conduct                  | 3      |
| Burglary                            | 1      |
| Community Oriented Policing Project | 3      |
| Custody Dispute                     | 1      |
| Criminal Mischief                   |        |
| Disabled Vehicle                    | 1      |
| Dispute                             | 1      |
| Domestic Dispute                    | 1      |
| Fraud/Larceny                       | 3      |
| Found/Lost Property                 | 4      |
| Harassment                          | 4      |
| Lock Out                            | 7      |
| Lost/Missing Person                 | 2      |
| Property Retrieval                  | 5      |
| Narcotic                            |        |
| Open Door                           | 1      |
| Property Check                      | 153    |
| Road Hazard                         | 4      |
| School Check                        | 13     |
| Shots Fired                         |        |
| Suspicious Activity                 | 8      |
| Traffic Stop                        | 6      |
| Trespass                            | 8      |
| Vehicle and Traffic Complaint       | 6      |
| Welfare Check                       | 10     |
| Total                               | 285    |

|                |   |
|----------------|---|
| SUMMONS ISSUED | 0 |
| ARRESTS        | 2 |

| Mileage | Start  | End    | Total |
|---------|--------|--------|-------|
| 82      | 0      | 0      | 0     |
| 83      | 9760   | 10955  | 1195  |
| 84      | 122147 | 123817 | 1670  |
| 85      | 0      | 0      | 0     |
| 86      | 48151  | 50333  | 2182  |
| TOTAL   |        |        | 5047  |



Director’s Report November 2020

The Shandaken Historical Museum has had 26 visitors this month.

Our film to DVD project has produced 9 DVD’s so far and we have more to do. The films are from the Cruickshank family from Oliveria in the early 1900’s as well as the Dalton’s of Pine Hill – previous owners of the Colonial Inn.

We are open by appointment only and continue to follow NYS Guidelines in these difficult times.

We also are continuing our posts on Facebook to maintain a historical presence as well as creating the desire in our readers to learn more of our history.

Thank you to the two gentlemen from the Highway Dept. who helped move the two storage cabinets from the Town Hall to the museum.....you are greatly appreciated.

I’m wishing you all a very Merry Christmas and Happy New Year.

Kathleen myers\Director

| BUILDING/ZONING/PLANNING   |            |  |  |  |  |
|----------------------------|------------|--|--|--|--|
| MONTHLY REPORT             |            |  |  |  |  |
|                            | Nov-20     |  |  |  |  |
| DEPARTMENT CALLS           |            |  |  |  |  |
| BUILDING QUESTIONS         |            |  |  |  |  |
| ZONING QUESTIONS           |            |  |  |  |  |
| FLOODPLAIN QUESTIONS       |            |  |  |  |  |
| BUILDING PERMITS           | 20         |  |  |  |  |
| DEMOLITION PERMITS         | 2          |  |  |  |  |
| FLOODPLAIN PERMITS         | 2          |  |  |  |  |
| BUILDING INSPECTIONS       | 24         |  |  |  |  |
| FIRE INSPECTIONS           |            |  |  |  |  |
| CERTIFICATES OF OCCUPANCY  | 1          |  |  |  |  |
| CERTIFICATES OF COMPLIANCE | 8          |  |  |  |  |
| REQUEST FOR RESEARCH       |            |  |  |  |  |
| STOP WORK                  | 1          |  |  |  |  |
| VIOLATIONS                 |            |  |  |  |  |
|                            |            |  |  |  |  |
| INCOME                     | \$4,537.00 |  |  |  |  |

RESOLUTION #101-20

OFFERED BY: STORMS

RESOLUTION TO PAY ALL BILLS

WHEREAS, The Department of Audit and Control require Town Boards to sign and inspect all vouchers coming into the town for payment, to number and total amounts from each fund.

THEREFORE BE IT RESOLVED, that the Town Board authorize the following vouchers paid:

|                   |               |
|-------------------|---------------|
| General           | \$ 32,151.21  |
| Highway           | 158,688.65    |
| Phoenicia Water   | 4,126.32      |
| Pine Hill Water   | --            |
| Phoenicia Lights  | 1,106.82      |
| Chichester Lights | 320.18        |
| Pine Hill Lights  | 613.59        |
|                   | -----         |
|                   | \$ 196,986.77 |

AND MOVES ITS ADOPTION

Seconded by: VANBLARCUM

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

RESOLUTION #: 102-20

OFFERED BY: VANBLARCUM

RESOLUTION FOR RENEWAL OF TOWN INSURANCE POLICY

WHEREAS the Town of Shandaken utilizes Marshall & Sterling Insurance, 103 Executive Drive, New Windsor, New York, for the Town Insurance, and

WHEREAS, our current policy terminates on December 31, 2020,

THEREFORE, BE IT RESOLVED the Town Board authorize the Town Supervisor to contract with Marshall & Sterling Insurance for the year 2021,

AND MOVE ITS ADOPTION

Seconded by: STANLEY

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

RESOLUTION # 103-20

OFFERED BY STANLEY

RESOLUTION FOR PURCHASE AND FINANCING OF REPLACEMENT HIGHWAY VEHICLES

WHEREAS, the Town of Shandaken Highway Superintendent has identified a piece of Highway Equipment for replacement; and

WHEREAS, the Town of Shandaken received bids at a public meeting held Wednesday, November 4<sup>th</sup>, 2020;

THEREFORE BE IT RESOLVED, that the Town Shandaken Town Board does hereby authorize the Town Supervisor to approve the purchase a 2014 Used Lee Boy 8515C Asphalt Paver for a price of Sixty-Eight Thousand Eight Hundred Seventy-Five dollars (\$68,875 US) from Stephenson Equipment, Inc., 7201 Paxton St., Harrisburg, PA 17111.

AND MOVE ITS ADOPTION

Seconded by: STEEN

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

RESOLUTION # 104-20

OFFERED BY STEEN

ADVERTISE FOR CONSTRUCTION OF PECK HOLLOW BRIDGE

WHEREAS, the Town of Shandaken Highway Department is responsible for the maintenance and repairs to all Town Roads and Bridges; and

WHEREAS, the Town Highway Department has been working through a Bridge NY Funding Grant to replace the Peck Hollow Bridge; and

WHEREAS, the Consultant assisting the Highway Department in this project and has given the approval to advertise for construction bids for this project;

THEREFORE, BE IT RESOLVED that the Town of Shandaken Town Board is advertising for bids for the replacement of the Peck Hollow Bridge and that any specifications may be received by contacting the Eric Hofmeister at the Shandaken Highway Department during regular business hours and that all sealed bids are due no later than 11am on Thursday, January 14, 2021 by the Town Clerk’s Office at 7209 NYS Rte. 28, po Box 67, Shandaken, NY 12480. Bids will be reviewed for completeness and awarded subsequesntly.

AND MOVE ITS ADOPTION

Seconded by: VANBLARCUM

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

RESOLUTION #105-20

OFFERED BY: STORMS

POLICE DEPARTMENT

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

THEREFORE BE IT RESOLVED that the following personnel be promoted to Sergeant - to the Shandaken Police Department – THOMAS SHARON - \$110. Dollars Bi-Weekly

AND MOVES ITS ADOPTION

Seconded by: STANLEY

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

RESOLUTION # 106-20

OFFERED BY VANBLARCUM

RESOLUTION FOR PURCHASE OF REPLACEMENT POLICE VEHICLE

WHEREAS, the Town of Shandaken Police Department has a vehicle that is beyond contractual mileage and deemed unfit for service; and

WHEREAS, the Town of Shandaken Police Chief has found a suitable replacement vehicle; and

THEREFORE BE IT RESOLVED that the Town of Shandaken Town Board approve the purchase of a Police Vehicle for a final price not to exceed \$17,500

AND MOVE ITS ADOPTION

Seconded by: STORMS

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

RESOLUTION #107-20

OFFERED BY: STANLEY

AMBULANCE TECHNICIANS

WHEREAS, under §20 of the Town Law, the Town Board shall designate all appointed officers and employees of the Town;

THEREFORE BE IT RESOLVED that the following personnel be appointed to the Shandaken Town Ambulance at the following rates:

**Hire P/T Ambulance Technician (EMT)    *Kristin Gray & Isabella Friedman @ \$12.80 per hr***

**AND MOVES ITS ADOPTION**

Seconded by: STEEN

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

**RESOLUTION #108-20** **OFFERED BY: STEEN**

**CONTRACT FOR MOLD REMOVAL & REPAIRS TOWN HALL**

**WHEREAS**, The Town of Shandaken Advertised for Water Damage Mold Remediation, Restoration & Reconstruction of a section of our Town Hall. The following bid has been received and meets all Federal & State requirements for cleanup.

**THEREFORE BE IT RESOLVED**, The Town Board approves the Supervisor to enter into a contract with **Sanitall – 345 Upper Samsonville Rd. Olivebridge NY - not to exceed \$11,500.**

**AND MOVES ITS ADOPTION**

Seconded by: VANBLARCUM

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

**RESOLUTION #109-20** **OFFERED BY: STORMS**

**Adopt NYSA Records Retention & Disposition Schedule LGS-1**

**WHEREAS**, Pursuant to New York State Archives and Article 57-A of the Arts and Cultural Affairs Law, Local Town Governments must now adopt the new Retention & Disposition Schedule for New York Local Government Records (LGS-1).

**THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Shandaken hereby adopts the Retention & Disposition Schedule for New York Local Government Records (LGS-1), for use by all officers in legally disposing of valueless records listed therein.

**BE IT FURTHER RESOLVED**, A- Only those records will be disposed of that are described in Retention & Disposition Schedule for New York Local Government Records (LGS-1), after they have met the



minimum retention periods described therein: B- Only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

And Move Its Adoption

Seconded by: VANBLARCUM

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

**RESOLUTION #110-20** **OFFERED BY VANBLARCUM**

**RESOLUTION ESTABLISHING TOWN BOARD ANNUAL YEAR-END MEETING & REORGANIZATIONAL MEETING**

**WHEREAS**, the Town of Shandaken needs to conduct certain business before the close of the 2020 Fiscal Year;

**THEREFORE BE IT RESOLVED**, that the Town of Shandaken Town Board, will conduct their annual Year-End meeting at **1pm on Monday, December 28, 2020**, for the purpose of conducting related business.

**BE IT FURTHER RESOLVED**, that the Town of Shandaken Town Board hereby schedules their 2021 Reorganization Meeting For **Monday January, 4<sup>th</sup>, 2021 at 6pm.**

**AND MOVES ITS ADOPTION**

Seconded by: STANLEY

|                         | ROLL CALL |       |
|-------------------------|-----------|-------|
|                         | AYES      | NAYS  |
| BOARD MEMBER DISCLAFANI | ABSENT    | _____ |
| BOARD MEMBER STEEN      | __X__     | _____ |
| BOARD MEMBER STORMS     | __X__     | _____ |
| BOARD MEMBER VANBLARCUM | __X__     | _____ |
| SUPERVISOR STANLEY      | __X__     | _____ |

**SIGNED THIS 8<sup>TH</sup> DAY OF DECEMBER, 2020**

\_\_\_\_\_  
**JOYCE GRANT – TOWN CLERK**